

UNIVERSITY OF ESSEX

STUDENTS*
UNION



UNIVERSITY OF ESSEX STUDENTS* UNION
VENUES AND BARS CODE OF
CONDUCT AND BANNING POLICY

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Owner: Venues Manager (Late Night Licensed Trade)

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1. INTRODUCTION

We want everyone to have fun in our venues and our management teams, licensees, operate our venues to protect the 4 licensing objectives:

- Preventing crime and disorder: This includes drug-related issues, drunkenness, anti-social behaviour, and disorder.
- Public safety: This includes the physical safety of people using the venue.
- Preventing public nuisance: This includes noise from music, litter, and light pollution.
- Protecting children from harm: This includes moral, psychological, and physical harm.

These objectives underpinned the Licensing Act 2003 and we take incidents of violence, threats, disrespect, harassment, discrimination and criminal activity very seriously.

2. CODE OF CONDUCT

To support fun nights out, our licensed venues work to a code of conduct to protect everyone's safety. A breach of the following non-exhaustive list can result in a ban from our venues:

- Dissent, abuse or violence towards our staff
- Intoxication which could result in harm to the individual or others
- Assault, fighting or threatening behaviour
- Harassment, bullying or discrimination of any nature
- We operate a zero tolerance approach to drug use
- Smoking or vaping in the venues
- Spiking
- Theft from the venue or other attendees
- Gaining access to the venue without a valid admission ticket
- Not producing student ID upon request of the licensee or their agents
- Use of another person's ID to gain entry or service
- Possession of prohibited items whilst on the premises
- Throwing items with the intention of causing harm
- Vandalism of the premises

3. EXCLUSION AND BANS

Following a breach of the code of conduct you may be immediately excluded from the venue and a subsequent ban may be imposed dependent on the severity of the incident.

The management may inform you of the length of a ban at the point of exclusion however you will receive notification of any ban imposed within 3 working days via your Essex email account. The length of your ban will depend on the severity of the incident and whether you have been excluded or banned previously. The following table indicate the broad banning periods for breaches of the code of conduct.

Classification	Examples of Incident (but not limited to)	Banning Range
Minor Incident	Accessing the venue without a ticket, using a fake or other persons ID and vaping or smoking in the venue.	1 Week – 4 Weeks
Major Incident	Fighting, possession of drugs for personal use, refusal to produce student ID on request and public nuisance.	4 Weeks – 6 Months
Severe Incident	Possession of a large quantity of drugs, threat or the use of a weapon, physical assault, spiking of a drink and harassment and bullying.	6 months – Lifetime
Welfare Concern	High and repeated levels of intoxication, distress and drug use.	Discretionally and referral to support services

Serious or repeat offending may result in increased bans beyond the scope of the table above and you may be reported to the University Conduct team.

When you are excluded from the venue you are required to leave the premises. Failure to leave a licensed premises when asked to do so by the designated licensee or their agents is a criminal offence under the Licensing Act 2003 Part 7 Section 143 and could result in arrest by the police.

More serious incidents may result in the venue management involving the police and this may result in arrest and prosecution regardless of any venue ban that may also be imposed.

As part of a university disciplinary process, the venues may be asked to impose a ban on an individual as part of that process

4. LICENSED VENUES

Any ban imposed in any licensed venue may be extended to all venues, the details of where the ban applies will be included in the notification of ban email following an incident. If you are banned from any of the following venues, your ban will apply when the venue is conducting licensable activity such as the supply of alcohol or the provision of entertainment. It may be possible to attend non licensable activity in a licensed area during the course of a ban, you should clarify this with the event organizer at least 24 hours before the event.

The following venues are licensed and subject to exclusion and banning:

- The Atrium
- SU Bar
- Top Bar
- The Inbetween
- Sub Zero
- Any other licensed events

5. APPEALS AND BAN REDUCTIONS

Bans are issued to ensure the 4 Licensing Objectives are maintained and to safeguard staff and other attendees to SU Events. As a licensed venue, the licensee can issue a ban to any individual to protect the licensing objectives. Therefore bans cannot be appealed unless it is believed the ban is unlawful or the licensee has not followed the correct process set out in this policy. Should this be the case and evidence can be provided, appeals should be emailed to sureact@essex.ac.uk

If you feel you may need help with alcohol or drugs you can contact SU Advice for confidential help by emailing suadvice@essex.ac.uk