**UNIVERSITY OF ESSEX SPORTS AWARDS 2024**

**SPORTS CLUB FULL COLOURS (COLOURS)**

**NOMINATION FORM**

The University of Essex annually confer awards in recognition of individual sporting achievement and contributions to the sporting life of the University.

There are three awards that individual’s may nominate themselves for: i) Full Colours; ii) Exceptional Service to Sport Award; iii) Tony Rich Outstanding Sporting Achievement Award.

The earliest that an undergraduate or postgraduate student can apply for Full Colours is during the final year of their study. A Full Colour award can only be conferred upon an individual once.

**Awards:** Full Colours awards will be presented at the Sports Awards 2024 held on Wednesday 7th May 2025. The full colour award conferred upon an individual will be formally recorded on their academic transcript and will appear next to their name in the programme of their graduation ceremony.

**Application Process**

**Deadline: 12:00 Monday 25th March 2024**

Individuals who wish to be considered for a Full Colour award must submit a completed application form along with all of the required supporting documents and endorsements before the published deadline **Monday 25th March 2024**. Applications that are received after the deadline will not be considered. Applications need to be submitted electronically to vpexperience@essex.ac.uk and blades@essex.ac.uk.

**Initial Screening:** Any application that is incomplete or has not met the relevant criteria will be rejected without any further review. Applications that are rejected at this stage cannot be resubmitted until the following year and can only be done so once the original reason for rejection has been addressed. Please ensure you have completed the application check list below.

**Consideration of Nominations:** All Full Colours applications that pass the initial screening will then be considered by an awards panel. The subgroup will comprise of:

a) Chair

b) Vice President Student Experience

c) One member of University staff

d) One member of SU staff

e) Sports Performance manager

f) Two student members of the Essex Blades Executive

Nominees must not attempt to discuss their application with any member of the subgroup before the decisions have been announced, either directly or through a third party. Any nominee found to have breached this requirement will have their application immediately rejected.

**Appeal Process:** Once all applications have been considered by the subgroup, successful nominations will be publicly announced. Unsuccessful nominees will be notified individually and will be provided with the reason(s) why their application was unsuccessful. A nominee may appeal a decision, which must be submitted in writing by the **Individual** **Appeal Deadline of 12:00 on** **Wednesday 27th March 2024**. Appellants should clearly explain why they are appealing, and they may submit further information or evidence in support of their appeal. All appeals will be considered by the full Sports Awards Committee. Decisions about appeals made by the full group are final and there is no further right to appeal.

**Eligibility**

In order to be considered for the Full Colours award, nominees must satisfy all of the eligibility criteria stated below. Meeting the eligibility criteria does not guarantee that an award will be granted, only that the application will be reviewed. Applications from nominees who do not meet the eligibility criteria will be immediately rejected and may not be resubmitted until the following year, and only providing all of the criteria are met.

Nominees for Full Colours awards must meet the following criteria:

1. To be a registered student at the University of Essex.

2. To have an unblemished disciplinary record.

3. To be a registered member of Essex Blades and a playing member of a sports club 1st team with no outstanding membership fees due.

4. To have regularly represented the University at the highest level (1st team only) and to have performed consistently with unusual distinction. Consideration shall be given to the relativities of status and achievement between different sports and, if applicable, the position/role performed.

5. For the application to be endorsed by the President or Vice-President of the nominee’s club who can vouch for i) their good character and capability as a sportsperson, ii) their commitment to University sport, and iii) the accuracy of their application.

6. To have submitted a completed nomination form, including the appropriate quality and quantity of evidence to support the award being applied for.

7. To have submitted a checklist, showing the completeness of the application.

**Application Checklist:**

☐ I have read all Full Colours procedures and criteria.

☐ I have fully completed the Full Colours nomination form, including my 500 word statement that incorporates evidence of individual sporting excellence

☐ My club president or vice president has completed the endorsement section.

**FULL COLOURS NOMINATION FORM**

**THIS SECTION MUST BE COMPLETED BY ALL NOMINEES**

Name:

Student/Registration Number:

School/Department/Centre:

Course Studying:

Year Due to Graduate:

University Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_@essex.ac.uk

Contact Telephone Number:

☐ I confirm that I have an unblemished disciplinary record at the University and that I have no disciplinary procedures pending or outstanding. NB: Checks will be made with departments and/or Student Progress Team (right click the box, select ‘properties’ then ‘checked’).

☐ I confirm that I am a current member of Essex Blades and that I have no outstanding membership fees due (or to the Sports Centre, where applicable)

☐ I am applying for Full Colours in the following Sport:[**insert sport** ]

☐ I confirm that I am a current member of the club associated with my nominated sport and that I have no outstanding membership dues.

☐ Evidence of regularly representing the University at the highest level:

☐ How many years have you competed for the University? 1 year 2 years 3 years+

 State how many times you have represented the University in competition: [**insert number of matches/competitions**]

Please provide details of up to 20 occasions when you have represented the University and indicate level if applicable e.g. 1st team (usually only 1st team appearances are taken into account for colours). If you have represented the University on more than 20 occasions, please provide details for the 20 most important events. Only complete those columns relevant to your sport and use the examples.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Month/Year** | **Event (include team level)** | **Role/Position** | **Outcome** | **†BUCS Tier** |
| E.g. | 10/12 | BUCS 1st team vs UWE | Midfielder, Captain | Won 3-1 | 2B |
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| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
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| 20 |  |  |  |  |  |

† **Note:** For certain sports, such as tennis, where there is an individual and team outcome, **nominees should always provide their** **individual** results in this column.

**Provide any additional information that has affected your involvement in the sport that you wish to be taken into consideration e.g. Injuries. (Do not exceed the page, delete blank lines). Please mention with reference to post March 2020 and how you have since and maintained your membership and engagement in the club.**

**FULL COLOURS NOMINATION (CONTINUED)**

Evidence of performing with unusual distinction:

In no more than 500 words, explain how you have consistently performed with unusual distinction. **NOTE:** The success of your application depends on the extent to which you provide **verifiable evidence** of **individual** sporting excellence, especially in team sports. It is not satisfactory to merely state that you were a member of a winning team. You must articulate and provide evidence of your **individual excellence**. For example, you could state how many goals or points you have individually scored or won over the season. State instances where you have been named woman or man of the match. If you fulfil a defensive role, is the number of points or goals conceded by your team less compared to when you did not play? You may cross-reference by using the event number in the Table you completed above. Applications that do not provide sufficient **evidence of individual sporting excellence that can be verified** will not be successful. Please provide your evidence below (include a word count and delete any blank lines):

**PRESIDENT / VICE-PRESIDENT ENDORSEMENT**

**THIS SECTION MUST BE COMPLETED FOR FULL COLOURS APPLICATIONS**

**Endorsement of the President or Vice-President of the nominee’s club:**

How long have you known the nominee? ☐1 year ☐2 years ☐3 years +

In your view, is the nominee of good character? ☐ Yes ☐ No

To your knowledge, are the nominee’s claims accurate? ☐ Yes ☐ No

**On a scale of 0-10, please rate the nominee where 0 = poor and 10 = excellent:**

Sporting ability & potential:

Actual sporting performance:

Sportsmanship:

Leadership:

Commitment to the Club:

Willingness to help others in the club:

Commitment to training:

Commitment to competition:

**Please indicate whether you believe the nominee’s ability, achievements and contributions warrant the following awards:**

Full Colours ☐ Yes ☐ No

Thank you for completing this endorsement. Please add some brief comments here about the nominee’s suitability for the award or colour being applied for, particularly with regard to their character, achievements and commitment (please do not exceed this page and delete any blank lines).

Name: Date:

President / Vice-President (Delete) Address: